



Ref No: VIDUNI/RO/SCST/199/2023

Office of the Registrar
Date:09/08/2023

Notification No. 49 / 2023

- Subject:** Constitution of SC / ST Cell in the University.
- Reference:** (1) "UGC Guidelines on prevention of Caste Based Discrimination in Higher Education Institute"
(2) Approval of the President

The UGC stipulates that every university should establish an SC/ST Cell which will monitor the facilities extended to the members belonging to SC/ST categories in the university. The proposed cell will be responsible for overseeing whether all the benefits as per the government orders are extended to the students and the staff in the university.

ORDER

No.	Name	Role
1	Dr. Naresh R. Rohit Assistant Professor, Shri S.R. Patel B.Ed. College	Coordinator
2	Katariya Pareshkumar Kantilal, Lecturer, Vidhyadeep Inst. Of Engg. & Tech. Diploma	Co-Coordinator
3	Manish Dafda, Assistant Professor, Vidhyadeep Institute of Nursing	Liaison Officer

Dr. Naresh R. Rohit, Assistant Professor, Shri S.R. Patel B.Ed. College will be the coordinator under whose charge the SC/ ST Cell shall function. They will be provided secretarial and financial assistance by the university as and when required.

These three persons shall be responsible for carrying out all the activities as enunciated below.

- To circulate Government of India and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the university and colleges for different courses, in forms prescribed, by a stipulated date, and to take follow up action, where required.
- To circulate Government of India orders and Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and non-teaching posts in the university and colleges, in suitable forms by a stipulated date and take follow up action where required.
- To collect reports and information regarding the Government of India orders on the various aspects of education, training, employment of Scheduled Castes and Scheduled Tribes candidates, for evolving new policies or modifying existing policy by the Commission.
- To analyze the information collected above and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required.
- To deal with representations received from Scheduled Castes and Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters in university/ colleges.
- To monitor the working of the remedial coaching scheme, if approved in the affiliated colleges and university.



- To function as a Grievances Redressal Cell for the grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems.
- To maintain a register for employment of SCs/STs in the University and colleges for the candidates belonging to SC/ST communities for various posts in the university/ colleges.
- To conduct awareness programmes on various scholarship and other schemes available for the benefit of SC/ST students and also to monitor through the designated scholarship coordinators regarding the applications to be made by SC/ST students.
- Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and education deprivations.
- The SC/ST Cell shall exclusively look after the work related to SC/ST matters and no other work shall be assigned to the Cell.

To guide the SC/ST Cell, an Advisory Committee is constituted with the following members:

Sr. No.	Name	Designation
1	The Provost	Chairperson
2	The Registrar	Member
3	Dr. Gautam Sonara, Principal, Vidhyadeep Institute of Pharmacy	Member
4	Manish Dafda, Assistant Professor, Vidhyadeep Institute of Nursing	Member
5	Mrs. Kamini Parmar Vidhyadeep Homoeopathic Medical College & Research Centre	Member
6	Patel Purvil, Librarian, Vidhyadeep Institute of Pharmacy	Member
7	Dr. Naresh R. Rohit Assistant Professor, Shri S.R. Patel B.Ed. College	Member-Secretary



I/c Registrar
Vidhyadeep University

To,

1. The above members
2. All Dean/Principals of constituent colleges
3. Campus Director, Vidhyadeep University.
4. Academic Director Vidhyadeep University.
5. Establishment Department
6. Select File.

Submitted to:

1. President, Vidhyadeep University.
2. Vice-President, Vidhyadeep University.
3. Provost, Vidhyadeep University.